National Institute of Preventive and Social Medicine (NIPSOM)

Memo No.: NIPSOM/ADMIN/QIL P2/2021/328  
Date: December 23, 2021

Recruitment Circular for Temporary Positions

National Institute of Preventive and Social Medicine (NIPSOM) under the Ministry of Health and Family Welfare (MOHFW) of Government of People's Republic of Bangladesh in collaboration with the UNICEF implementing a Project titled "Institutionalizing Quality Improvement Learning Hubs, National and Regional Level in the Country". For proper implementation of the project activities NIPSOM is looking for QI Regional Hub Coordinator(s) on Temporary Basis.

Number of Post(s): 7 (Seven)

Duration: January to December 2022 (One Year)

Job Responsibilities:
- He/she is responsible for the formation of regional QI hub at the medical colleges.
- He/she will support MCHs to organize the training on QI/QoC and PDCA for implementation of the QI project at the MCHs, DHs, and UHCS. Also, support NIPSOM mentors and medical college hospital QI focal personnel to conduct mentoring and learning visits to the DHs and UHCS.
- He/she will conduct regular visits at MCHs, DHs and UHCS to give supportive supervision and on-the-job orientation to the service providers.
- QI Regional Hub Coordinators shall effectively liaise and collaborate with Medical College Hospitals, Divisional Director's Office, DDPF Office, district hospitals and Upazilla Health Complexes under the guidance of National Coordinator (QI-Hub, NIPSOM).
- He/she will also support other quality improvement interventions like clinical training, quarterly assessment visits, clinical mentorship visits.
- He/she will visit DHIS2 database to validate QED data sets, analysis and prepare PPT reports accordingly.
- He/she will work closely with UNICEF zonal health officer and UNICEF Dhaka team in term of quality improvement-related works in her/his assigned region. If necessary, QI regional hub coordinator will travel other districts for sharing and mentoring of quality improvement initiatives.
- He/she will report to both NIPSOM and UNICEF National Coordinator (QI-Hub) and zonal health officer during her/his reporting period.

Educational Qualification:
- MBBS/BDS Degree
- MPH Degree will carry extra advantage

Experience Requirements:
- Working experiences with NIPSOM/any QoC related development agencies will have added advantage.
- Technical expertise in areas such as Quality Improvement, Reproductive, Maternal, Newborn, Child and Adolescent health, COVID-19 emergencies response is preferred
- Experience in working for MCH in other national/international organizations
- Good skills in coaching, facilitation and ability to work as a team member
- Strong interpersonal, verbal and written communication and presentations skills
- Willingness to learn new concepts and methods
- Ability to engage effectively with a range of different stakeholder groups, including health facility staff of all cadres, partner organizations, public/private sector officials.
- Ability to travel within the medical college hospitals, district hospitals, Upazila health complexes, DDPF office, divisional director office, civil surgeon offices, and between divisional level to Dhaka (>75% of the time).
- Some experience with management of finances and logistics

Salary & Other Benefits:
- Salary & Other Benefits will be paid as per Project Rules.

Duty Station:
- Anywhere in Bangladesh.

The appropriate candidates are requested to apply with:
- i) Application addressing Director, NIPSOM with mentioning desired post on top,
- ii) Detail curriculum vitae (CV),
- iii) 2 copies of recent attested photograph,
- iv) Copy of attested National Identity Card (NID),
- v) Attested copies of academic and experience certificate through post/courier with mention the subject line of the position to the following address: Director, National Institute of Preventive and Social Medicine (NIPSOM), Mohakhali, Dhaka-1212 or directly in-person to the following address: Room no 102 (Ground Floor), NIPSOM, Mohakhali, Dhaka-1212.

N.B.: Incomplete application will be regretted.

Application deadline: December 30, 2021, 03:00 PM.